

CHERRY HILLS SANITATION DISTRICT
MINUTES OF THE MEETING OF THURSDAY, AUGUST 13, 2026
March & Olive Law Office, 1312 S College Avenue, Fort Collins
7:30 a.m.

PRESENT: Board members: Mr. Randall Siddens. Mr. Nate Marrs and Mr. Paul Gronewoller. Absent, Mr. Robert Brown. Staff: Mr. Bill Wallen, Ms. Anne Sanfilippo and Mr. Brad March. Guest attendee(s); Mr. Danial Larsen.

QUORUM: There being a quorum, **Mr. Gronewoller called the meeting to order at 7:32 a.m.**

APPROVAL OF AUGUST 13, 2026, AGENDA: On motion by Mr. Siddens, seconded by Mr. Marrs, the agenda was unanimously approved.

APPROVAL OF JULY 9, 2026, MINUTES. On motion by Mr. Marrs, seconded by Mr. Siddens, the prior meeting minutes were approved unanimously.

FINANCIAL STATEMENTS FOR AS OF JULY 31, 2026: Ms. Anne Sanfilippo

Clean up work on financial statements including BMO account reflects an adjustment to clean up books and deleting accounts that were not necessary. Page 2 accounts payable is a credit as a result of improper charge and mistaken over payments. Profit and loss by quarter, DNU stands for do not use and is being cleaned up. Evaluating the potential of switching from QuickBooks to another software, quality has dropped with QuickBooks online.

Approval of the financial statements moved by Mr. Siddens, seconded by Mr. Marrs, approved unanimously.

DELINQUENT ACCOUNTS – Mr. Wallen & Ms. Sanfilippo.

Accounts Receivable Total as of August 12 were \$198,821.06, current accounts \$147,392.45, delinquent accounts were \$51,429. QuickBooks applies customer payments to matched amounts on bills which has resulted in some balances shown as older delinquents rather than current billings. Some customers are overpaying resulting in negative balances due often shown in delinquent 271-day account balances. The idiosyncrasies are being worked on. Ms. Sanfilippo. will send the highest fifteen balances to attorney and will evaluate others for next month and will send others to attorney, subject to Ms. Sanfilippo's discretion.

MANAGER'S REPORT & MAINTENANCE - Mr. Bill Wallen

- Board Meeting location change, Spoons will provide a private room. Resolution 2-2026 changing meeting location was moved by Mr. Siddens, seconded by Mr. Marrs, unanimously approved. Mr. Gronewoller was directed to sign the modified resolution.
- 1905 Richards Lake Road had a backup, the main was not the cause. The customer is requesting reimbursement for \$890 charged for Roto Rooter, no board action was taken.
- Customer back-up form, Mr. Wallen prepared a Customer Back-up form which Mr. Siddens made some recommendations. Mr. March will review. Mr. Wallen will rework and bring it back for the next meeting. Tabled to the next meeting.
- District Manager's Contract – moved to the end of the meeting.

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ATTORNEY'S REPORT – Mr. Brad March – No report

FINANCE COMMITTEE – Mr. Paul Gronewoller

Overview of financial statements. With current board/officer configuration concern was voiced that Mr. Gronewoller was financial advisor, president of board and board treasurer. Discussion was that perhaps an alternate treasurer when a new director was selected.

VACANCY COMMITTEE – Mr. Nate Marrs

Potential candidates Kevin Kelly and Shaun Rogers, Mr. Marrs met with both candidates. Mr. Rogers was previously on the Board and runs a construction company. Mr. Kelly holds a management position at PVREA. Mr. Marrs advised that one other candidate may exist. Mr. March was asked to provide a memo about the potential of expanding the number of board members. Discussion re waiting until Mr. Brown was available for a meeting to fill the vacancy. Matter tabled until the September meeting.

CHRISTMAS PARTY – Discussions related to the annual District Christmas party. Ms. Sanfilippo will provide prior year's costs for the next meeting.

FINANCE COMMITTEE – Mr. Paul Gronewoller

Mid-year budget review by Mr. Gronewoller and Mr. Siddens. Discovered some properties billed as non-lift station that need to be recharacterized/corrected including Adriel Hills and Chesapeake - \$184 to \$209. There is a need to rebuild lift station one, likely \$50,000 to \$100,000, to be included in the 2027 budget.

DISTRICT MANAGER CONTRACT - Mr. Wallen and Ms. Sanfilippo left the meeting, so the Board could discuss it in a closed session.

Respectfully submitted,

Ms. Anne Sanfilippo, Recording Secretary