

CHERRY HILLS SANITATION DISTRICT
MINUTES OF THE MEETING OF THURSDAY, MARCH 12, 2026
1312 S College Avenue, Fort Collins
7:30 a.m.

PRESENT: Board members, Mr. Steve Vessey, Mr. Nate Marrs, and Mr. Randall Siddens. Mr. Robert Brown and Mr. Paul Gronewoller Staff: Mrs. Jeri Vessey, Mr. Bill Wallen, Ms. Hunter Kalak and Mr. Brad March. Guest attendee(s); Mr. Daniel Larsen.

QUORUM: There being a quorum, **Mr. Vessey called the meeting to order at 7:31 a.m.**

INTRODUCTIONS: Mr. Vessey introduced Ms. Hunter Kalak who has been hired as the new office manager, bookkeeper and recording secretary. Ms. Kalak.

APPROVAL OF AGENDA: On motion by Mr. Siddens, seconded by Mr. Mares, the agenda for March 12, 2026, was unanimously approved.

APPROVAL OF FEBRUARY 12, 2026, MINUTES. On motion by Mr. Brown, seconded by Mr. Siddens approval of the February 12, 2026, Minutes; approved unanimously.

FINANCIAL STATEMENTS FOR FEBRUARY 2026: Mrs. Jeri Vessey
The District is currently operating under budget. Transfers from the District's bank account to Schwab account have been made. The District will transfer the CD balances from FNBO (due in June) and BMO (due in April) when the CDs come due. Request was made that the monthly Schwab account statements be included in the board packet. The financial report was approved on motion by Mr. Gronewoller seconded by Mr. Siddens.

DELINQUENT ACCOUNTS: Mrs. Jeri Vssey
Delinquent accounts were down from \$25,129 to \$19,013.50. Statements have gone out, if payments are not received Mrs. Vessey will turn over to Mr. March/Mrs. Morse to send letters.

MANAGER'S REPORT & MAINTENANCE: Mr. Wallen.

- Transition issues and Vessey Bldg/CD Fasteners contract.

By end of February the parties intend to complete Mrs. Vessey's retirement transition. Mr. Vessey and Mr. Wallen have looked at a building that ELCO may have available to rent. There is a mutual agreement to terminate the contracts between the District, CD Fasteners and Vessey office effective April 1, 2026. The District would change office hours to Tuesday, Wednesday, Thursday 9:00 a.m. to 2:00p.m. and install a deposit/payment box and probably will also use a post office box for payments. On moving, the District will need phone and computer service. Records will be moved from the office, Mrs. Vessey indicates that records can remain at CD Fasteners for some time, board asks that records be moved to the Sarah Wallen/Highway 1 shop by the end of the month. Mr. Wallen as the Manager will handle records removal. Mr. March will try and meet with Mrs. Vessey to discuss matters and arrange to move materials and data. Mr. Wallen and Ms. Kalak will work with Mrs. Vessey to change passwords.

Inserts will be mailed with the next quarterly billing advising of rate increase, change of address, flushable wipes. A return envelope will be placed in the next billing.

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Motion by Mr. Mares, seconded by Mr. Siddens to take necessary steps to remove Mrs. Vessey from bank accounts and make account signers Mr. Vessey, Ms. Kalak, Mr. Gronewoller and Mr. Wallen. Approved unanimously.

ATTORNEY'S REPORT: Mr. March

- Rules/Regulations

Mr. March has reviewed drafts of rules with the rules committee and will circulate revisions to the whole board before the next meeting.

FINANCE COMMITTEE: Mr. Brown/Vessey.

Funds are being moved to the Schwab account.

The meeting was adjourned at 8:35 a.m., Next month regular meeting April 9, 2026, at March and Olive offices.

Respectfully submitted,

Robert Brown, Secretary