

CHERRY HILLS SANITATION DISTRICT
MINUTES OF THE MEETING OF THURSDAY, JULY 9, 2026
March & Olive Law Office, 1312 S College Avenue, Fort Collins
7:30 a.m.

PRESENT: Board members Mr. Steve Vessey, Mr. Randall Siddens, Mr. Robert Brown, Mr. Nate Marrs and Mr. Paul Gronewoller. Absent: None. Staff: Mr. Bill Wallen, Ms. Anne Sanfilippo and Mr. Brad March. Guest attendee(s); Mr. Danial Larsen.

QUORUM: There being a quorum, **Mr. Vessey called the meeting to order at 7:30 a.m.**

APPROVAL OF July 9, 2026, AGENDA: On motion by Mr. Marrs, seconded by Mr. Siddens, the Agenda was unanimously approved.

APPROVAL OF June 11, 2026, MINUTES. On motion by Mr. Marrs, seconded by Mr. Siddens, the prior meeting minutes were approved unanimously.

FINANCIAL STATEMENTS FOR June 2026: Ms. Anne Sanfilippo

Ms. Sanfilippo presented new financial reporting forms, balance sheet, profit and loss and budget comparisons. Total receivables were shown as \$99,668, \$79,197 current within 30 days, \$26,759 over 91 days delinquent. Some overpayments are shown in the receivable column. Approval moved by Mr. Siddens, seconded by Mr. Brown.

PRESIDENT’S REPORT – Mr. Steve Vessey

Mr. Vessey advised that he and Mrs. Vessey have sold their home and moved out of the District boundaries. Mr. March has advised Mr. Vessey that he is therefore required to resign as a member of the board. Mr. Vessey tendered his resignation effective immediately.

- On motion of Mr. Siddens, seconded by Mr. Brown, the Board adopted the following Affirmation of officers:
 - Vacant – president
 - Nate Marrs, Vice President
 - Paul Gronewoller, Treasurer
 - Robert Brown, Secretary
- The Board formed a nominating committee of Mr. Marrs and Mr. Larsen to fill the vacancy.
- A motion by Mr. Brown seconded by Mr. Siddens that Mr. Gronewoller fill the President position, passed unanimously.
- Mr. March will make a memo for Mr. Marrs regarding board’s ability/restrictions in appointing a new board member.
- Motion by Mr. Siddens, second by Mr. Brown to change signature authority with resignation of Mr. Vessey.

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MINUTES, THURSDAY, JULY 9, 2026**

- Paul Gronewoller, as President/Treasurer and Robert Brown as Secretary, Mr. Wallen as District Manager, Ms. Sanfilippo as Office Manager (following August 1, 2026) authorized to sign on FNBO checking account. All other accounts either Paul Gronewoller, as President/Treasurer and Robert Brown as Secretary, moved by Mr. Siddens, seconded by Mr. Brown, approved unanimously.

An employment offer was made to Ms. Sanfilippo for full-time employment as of August 1, 2026. The finance committee (Mr. Gronewoller and Mr. Brown) to meet with Mr. Wallen to set employment terms. Mr. Brown moved employment, Mr. Siddens second, approved unanimously.

MANAGER'S REPORT & MAINTENANCE: Mr. Bill Wallen.

- Greg Vigil has been made a full-time employee. Mr. Wallen is moving towards certification of both field employees and Mr. Wallen is pursuing a Class 4 upgraded license. Greg can be certified fairly quickly with a Class 1 license.
- There is a desire to keep the ½ ton pickup. The truck has negligible value and is running well, can be used by 2nd employee, and is a good backup. The Board concurred that the truck should be retained.
- Mr. Wallen has undertaken file purging/scanning in accordance with state/district retention policy.

DELINQUENT ACCOUNTS: Mr. Wallen, Ms. Sanfilippo

Accounts receivable as shown on the financial statements, accounts over 90 days. Ms. Sanfilippo was instructed to evaluate accounts and to forward delinquent accounts as necessary to Mr. March.

ATTORNEY'S REPORT – Mr. Brad March

No report.

FINANCE COMMITTEE – Mr. Paul Gronewoller

- Mid-year budget review by Mr. Gronewoller and Mr. Siddens. Discovered some properties billed as non-lift station that need to be recharacterized/corrected including Adriel Hills and Chesapeake - \$184 to \$209.
- There is a need to rebuild lift station one, likely \$50,000 to \$100,000, to be included in the 2027 budget.

Respectfully submitted,

Ms. Anne Sanfilippo
Acting Recording Secretary/Office Manager